



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DR. SHYAMAPRASAD MUKHERJEE ARTS COLLEGE, SHENDURJANAGHAT
Name of the head of the Institution	Dr. Ramdas Fulari
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07229238294
Mobile no.	9421624220
Registered Email	drspmacsghat@rediffmail.com
Alternate Email	ramdasfulari@gmail.com
Address	At. Shendurjanaghat, Tq. Warud, Dist. Amravati Tiosa Road,
City/Town	Shendurjanaghat
State/UT	Maharashtra
Pincode	444907

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Rajesh G. Bobade
Phone no/Alternate Phone no.	07229238294
Mobile no.	8408009888
Registered Email	dspmclib@gmail.com
Alternate Email	drspmacsghat@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://smcollegesheghat.in/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://smcollegesheghat.in/Academic%20Calendar%202018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.14	2017	27-Nov-2017	26-Nov-2022

6. Date of Establishment of IQAC	25-May-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Evaluation of Teachers by	05-Feb-2019	55

Students	59	
Academic Audit	01-Apr-2019 15	9
Workshop on Intellectual Property Right	23-Apr-2019 1	60
Competitive Examination Guidance	19-Sep-2018 1	76
ICT Training Programme	05-Mar-2019 8	14
Wild Life Celebration Week	01-Oct-2018 10	60
Moral and Spiritual Awareness Program	06-Sep-2018 1	45
Blind Faith Eradication Awareness Programme	12-Jan-2019 1	90
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Workshop on online Learning opportunities MOOCs SWAYAM Programme
- Feedback on curriculum
- Participation of Alumni in the college Activities.
- Lecture Series organised by college with the guidance of Experts
- Initiative has been taken to

organised workshops with other institutions • Initiative taken to organised programme in view to sefty of environment.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduced Cooperative Society for the Staff and Students	It is Beneficial for the students and staff of the college.
Feedback of Stakeholders on Curriculum	The institution Collected feedback from stakeholders on Curriculum.
Lerner Test	College conduct know your Lerner test
Use of ICT	Efforts are made to encourage faculty members to use ICT for teaching learning.
Guest lectures	Through out the year total 06 guest lectures have been organized.
Organisation of IPR Workshop	The institution has organised IPR workshop with the collaboration of four different colleges. On 23/04/2019.
Establishment of Parent teacher Association	Parent-Teacher Meet organized by the institution. 15/12/2019
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	06-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

18-Jun-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

For efficient and effective administration, the college has procured College Automation Software (CAS). At the initial stage CAS has independent modules for administrative tasks like Admissions, scholarships, students' data, account and finance etc. operational modules are as follows, Admission Management System This feature manages the details of admitted students, cancellation of admissions, Bonafide certificates, Character Certificates, Leaving Certificates etc. Receipt Management It manages the details of the receipts of the various fees submitted by students. Student Profile Management The complete profiles of students are managed here. Library used SOUL Software for Library automation. Provides default templates for data entry of different type of documents. Supports ground level practical requirements of the libraries such as stock verification, book bank, vigorous maintenance functions, transaction level enhanced security.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is well known the significance of well-plan curriculum delivery to obtain expected outcome of teaching learning process. Time table committee prepares the time table in the beginning of academic session. Every faculty member discusses the syllabus of relevant subject with the students in the classroom. The unit tests and class tests are conducted to know the progress of students, similarly seminar, Group Discussion are conducted and Assignments are given to enhance the knowledge of students, Field visits, Industrial visits, Bank visits, grampanchayat visits are made and Guest lecture for the students are conducted almost by all departments. Priority is given to complete syllabus within the time. So that students should equip with the knowledge to appear University examination. The feedback of the students is taken by the faculty members and submitted to feedback committee. Apart from lecture method, teachers made use of ICT tools and demonstration method for effective delivery of Curriculum. Extra classes are held as per the requirement. The teacher of the college also maintains daily diary and place before Principal and the Principal check the diary and suggest the changes for the improvement teaching methods to concerns.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institutions has feedback committee to maintain quality education. IQA Cell constituted feedback committee of five teaching faculties. These committee prepare various feedback forms for almost all the stakeholders such as students, teachers, Alumni and parents. The feedback forms are distributed in the class to final year students at the end of every session, enough time is given to the students to submit feedback forms to the committee. The students are also asked to mention their suggestions for improvement. The collected feedback place in the meeting organized by IQAC and valid suggestions are

accepted to enhance the quality of teaching learning process. Similarly, teachers are also given feedback forms to know the problems about teaching process and administrative work. Parents are also given the feedback forms in the parents meet and ask their opinion and suggestions. All this feedback form scrutinized by the committee and the evaluation discussed in the meeting held by IQA Cell. Needful suggestions given by the parents are accepted and stress is given to make the improvement accordingly to enhance quality of education. The feedback from stakeholders are helpful to know strength and weaknesses of teaching learning, Sports, Cultural activities and Library departments.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS I YEAR	120	119	119
BA	ARTS II YEAR	120	77	77
BA	ARTS III YEAR	120	66	66
MA	GEOGRAPHY	20	Nil	Nil
MA	HOME ECONOMICS	20	Nil	Nil

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	262	Nil	8	Nil	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	5	2	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has placed Mentor and Mentee Committee, which is entrusted with the responsibility of students to support them in various aspects. The committee comprises of all teachers, one member each from the committee depending upon the number of students enrolled in the college during the academic year for the sake of convenience and easy access of the students. The committee members take the responsibility of students for the current academic session. The committee member hold regular meeting with the group of students to know their problems and monitor the progress of the students. The committee analyzed the information collected from

each member at the end of session and finally submit the report to IQAC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
262	9	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Praveen S. Pawar NATIONAL LEVEL	Assistant Professor	APJ Abddul Kalam Lifetime Achievement Award- International Institute for Social and Economics Reforms, Bengaluru.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	BA	III YEAR	22/05/2019	17/07/2019
BA	BA	SEM IV	22/05/2019	14/08/2019
BA	BA	SEM III	01/12/2018	25/02/2019
BA	BA	SEM II	22/05/2019	14/08/2019
BA	BA	SEM I	01/12/2018	23/01/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the Institution is affiliated to Sant Gadge Baba Amravati University, Amravati It is mandatory for the Institution to follow the directions of the affiliating university in the matter of Internal Evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares the Academic Calendar vide the notification of parent university i.e. Sant Gadge Baba Amravati University, Amravati. The academic calendar comprises of the Curricular, Co-curricular and Extracurricular

Activities to be carried out throughout the year and display on the college website. The college internal examinations are also conducted according to the time schedule declared by the examination committee in the first term and the second term of each and every semester. Thus, the institution adheres to the academic calendar for the conduct of various activities right from admission process to final examination. Mostly events that are conducted/ held at short notices or within short preparation schedules are excluded from the purview of this academic calendar. The academic calendar is printed in the HOD Diary for day to day reference.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://smcollegesheghat.in/result.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	ARTS	59	19	32.20
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://smcollegesheghat.in/Students%20Satisfactory%20Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
WORKSHOP ON IPR	IQAC	23/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Life time Award	Dr. Praveen S. Pawar	APJ Abddul Kalam Lifetime Achivement Award- International Institute for Social and	02/06/2018	NATIONAL

Economics
Reforms,
Bengaluru.

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	1	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	ENGLISH	1	Nill
National	POLITICAL SCIENCE	8	Nill
National	ECONOMICS	1	Nill
National	PHYSICAL EDUCATION	1	Nill
National	LIBRARY	2	Nill
International	GEOGRAPHY	1	Nill
International	MARATHI	4	Nill
International	POLITICAL SCIENCE	2	Nill
International	ECONOMICS	2	Nill
International	PHYSICAL EDUCATION	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POLITICAL SCIENCE	7
GEOGRAPHY	1
ECONOMICS	1
PHYSICAL EDUCATION	1
LIBRARY DEPARTMENT	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	4	22	3	2
Presented papers	Nil	5	Nil	Nil
Resource persons	Nil	5	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voter Awareness programme	Municipal Council NSS Department	5	20
Vakrutva Spardha	Bank of Maharashtra NSS Department	2	10
Study Tour 09/02/2019	National Agriculture Department Expo	2	28
Tree Plantation 06/09/2018	NNS With Forest Department	9	90
Spiritual Power Enhancement Programme 06/09/2018	IQAC With Manhshakti Prayogkendra Lonavala	9	85
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Ran-Ragini Krida Mahotsav 23-24 February 2019	I Position II Position in Kho KHO Team, Atheletics, Cricket, 100 Meters, 400 Meters.	Mahila Vikas Manch, IMS Warud and College	12
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Jagatik Marathi Bhacsha Gaurav Din	Department of Marathi	Marathi kavya Sammelan 27/02/2019	9	160
Intercollegiate Essay Competition	Department of Marathi	Intercollegiate Essay Competition 10/01/2019	9	45
Marathi Bhasha Inogral Function	Marathi Department Library Department	Marathi Bhasha Inogral Function Programme 03/10/2018	9	150
Do. APJ Abdul Kalam Jayanti	Marathi Dept. Library Dept.	Vachan Prerana Divas 15/10/2018	9	122
Blood Donation Body Donation Awareness Programme	Marathi Department Doctor Association Warud	Blood Donation Body Donation Awareness Programme 03/01/2019	9	115
Arts Humanities Study Circle Inogral function	Political Science, Economics, Geography, Home-Economics	Arts Humanities Study Circle Inogral function 03/10/2018	9	105
Best Library User Award	Library Department	Best Library User Award 09/08/2018	9	40
Skill Development Programme	Library Department	Story Writing Building Competition	9	22
International Yoga Day	Physical Department	International Yoga Day 21/06/2018	9	80
Wildlife	Geography	Wildlife	9	60

Resources Week	Environmental Dept.	Resources Week 01/10/2018-07/10/2018	
View File			

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop on IPR 27/07/2018	60	self	1
Guest Lectures of 10 Faculties from all Department	30	Nil	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mouli Plastic Industry, Shendurjanaghat	15/12/2018	TO Motivate the students for Industrial Education and Entrepreneurship	30
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
364627	390824

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL Software	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3991	549802	188	23147	4179	572949
Reference Books	4129	590690	56	8150	4185	598840
e-Books	970000	5000	Nill	Nill	970000	5000
Journals	15	13050	Nill	Nill	15	13050
e-Journals	6000	5000	Nill	Nill	6000	5000
Digital Database	1	5000	Nill	Nill	1	5000
CD & Video	10	Nill	Nill	Nill	10	Nill
Library Automation	1	34350	Nill	Nill	1	34350
Others(s pecify)	6	8100	Nill	Nill	6	8100
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	18	1	1	1	1	1	9	2	5
Added	2	0	0	0	0	0	0	0	0
Total	20	1	1	1	1	1	9	2	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The classrooms and departments of Institution clean regularly by the peons of the college. The maintenance and repair work of building are undertaken and whenever required. The major repair work of the furniture is undertaken during the summer vacation. The services of carpenter are sought for the same. The services of electricians are hired for power related problems and electric maintenance of the college. Similarly the services of plumber are higher for the maintenance, Proper care is taken to maintain Computers, Printers, Photocopiers, Inverters by external expert service for the smooth functioning. The head of the departments are given the responsibility to maintain the equipments in their respective Laboratories. The respective departments maintain stock register. The repair work is undertaken whenever required and part of equipments and instruments are repaired or replaced as per the need. The instructions for the safe handling of equipment are displayed for the students on Laboratory notice board. Committies are formed to check the stock of Laboratory, Office, Sports, NSS and Library department. This committee checks the stock on the request of relevant department and recommands to purchase new items and discard outdated. Hardware and Software: - The maintenance of instruments and equipments is made properly. The care of Institution's website is taken by the firm to which the yearly contract is allotted. Software installation and Anti-virus, scan upgradation is undertaken at regular intervals. The services of the technicians are saught for the repair of Water Cooler, Fridge CCTV cameras, Air coolers and Water tanks for smooth functioning and healty atmosphere of work. Library and Physical Department: - The maintenance of the library holding is looked after by the librarian and Library staff. The pest control work is undertaken. The book rack's cleaning work is undertaken during the vacation. The maintenance of reading room is done time to time for providing fresh atmosphere to readers and visitors of library. Sports equipment's are supervised and maintained by the Director of Physical Education. The list of required items is submitted to office by D.P.E. at the

beginning of every academic session. Update and new sports equipment's are purchased and old and damaged items are discarded every year and record of the same is maintained by the director of physical education.

<http://smcollegesheghat.in/Maintenance%20Policy.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Central Government	181	242955
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Counselling Mentoring	12/01/2019	72	NSS Dept/ IQAC
Meditation	06/06/2018	45	NSS Dept/ IQAC
Career Counselling Cell	19/09/2018	76	Career Counselling Cell IQAC
Training Placement	18/08/2018	81	Economics Dept.
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	15	BA	BA	Mahatma Fule College, Warud	Political Science, Economics, Marathi
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intercollegiate Essay Competition	District level	25
Marathi kavya Sameelan	Institution	150
Gramgita Jivan Vikas Pariksha	Institution	105
Research Paper Competition	Institution	15
Story Writing and Building Competition	Institution	40
Quiz	Institution	81
Athletics	Institution	10
RanRagini Mahotsav	Institution	12
Taicando	Institution	2
Cross Country Competition	Institution	5
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It is mandatory to establish college students council as per the provision made in Maharashtra Public University Act 2016 under sub section (3) of the section 99 to look after the welfare of the students to promote and coordinate extra curricular activities of different association for better corporate life. As a state government and the affiliating university did not issue permission to hold the election to form students' council because of policy matter. Therefore the institution couldnt established student council in the academic year 2018-19. The institution recognized the importance of involvement of students in the decision making bodies to achieves desirable effect to achieve excellent quality education . keeping this objective in view , the institution ensure the participation of students in the important committee and bodies . Maharashtra Public University Act 2016 has made the representation of student mandatory in college Development Council (CDC). There are number of committee established by the institution contenting the participation of students, such as IQAC committee, College Magazine Committee, Library Committee, Anti Sexual Harassment Cell(Internal Complent Committee), NSS Advisory Committee, Anti Ragging Committee having student members for impartial and transparent functioning. Title of the committee Number of students participate IQAC committee 01 College Magazine Committee 04 Library Committee 01 Anti Sexual Harassment Cell (Internal Compliant Committee) 02 Anti Ragging Committee 02 NSS Advisory Committee 02

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered Alumni association. The Alumni association holds regular meeting and contributes significantly to the activities organized by the institution. The Alumni Association in collaboration with IQAC and other departments organizes activities. In spite of this our institution organizes Alumni meet once in a year. Similarly Alumni are invited in NSS Special camp to share their views and experiences with the students so that student could be motivated from the knowledge point of view.

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

8500

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Mentor Mentee Programme :The institution implements Mentor Mentee programme to care educational and personal problems of the students. Holistic development of student is brought about by imparting need-based knowledge inculcate more

values and developing up skill in order to produce ideal citizens. Equity and transparency in the mission process leads to admit of students from divergent section of community. Therefore, it finds very difficult to check out the overall performance of the students as they are large in numbers so to point out the performance of academic, social, cultural and intellectual basis, The Principal, Chairman of the committee allotted 25 to 27 students to each faculty member including Principal himself, Director of Physical Education and Librarian of the college. The Chairman of this committee made nine batches as teacher-student ratio 1:25. So each teacher has to look after allover performance of 25 students out of 262. Therefore, one teacher finds easy responsibility to keep special attention to limited students The faculties have to check out the student response to attendance, unit tests, Terminal examination and his/her performance in social and cultural activities. As a result, it is seen that healthy relations between the teachers and students can raise confidence among student and turn them towards way of success in curricular, cultural and extension activities and finally inculcate the sense of moral responsibility to be ideal citizens. Students of the institutions have given good response to Mentor-Mentee programme hence it may be called it is one of the best practice of the institution. 2. Women Awareness Programme: is introduced in the college with initiative of Home Economics department. Number of programs relating women awareness have been organized. But the rate of women problem is increase in last some years. Therefore, college constituted "Woman Development Cell" and Department of Home Economics can made a small attempt by conducting various activities under the "Women Awareness Programme". The activities like rallies against women foeticide, rallies against dowry death, lecture on gender equality and programme on various burning issues are organized. Guidance program for women on "Bachat Gat" are arranged in adopted village to update their knowledge in development point of view. Students of the college has given better response to "Woman Awareness programme" It is also seen that female students spontaneously come forward to organise various activities, almost all the girls students and their female parents participate in it. As a result small change in the local and the tribal society can be seen that admission rate of female is increase in the institution. It is also fact that some of the female students joined police force and some of them have started their own small business like Beauty Parlors, Cloth stitching Centre and number of female students are studying hard for competitive examinations. Hence it may be called that "Women Awareness Programme" inspired and motivated number of girls students to choose proper path of life in the success of this programme.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission committee ensure transparency in the admission process. The college provides an annually updated College prospectus containing information regarding the courses available in the college and their intake capacities along with other information relating to the admission process. Students are admitted strictly according to University / State Government rules. The state Government

	has prescribed a stipulated quota for different section of students SC, ST, VJ/NT and OBC. This is taken in to the consideration during admission process in the college.
Industry Interaction / Collaboration	MOU with Mauli Plastic Industry, Shendurjanaghat for awareness of Entrepreneurship
Human Resource Management	The performance of every staff members is regularly assessed through annual self appraisal, feedback from students. • Teachers are encouraged for orientation and refresher courses. Teachers are also motivated to publish research papers in conferences and seminar and Journals. • Workshop on computer literacy is organized for the staff members. • College encourages staff to become members of professional association
Library, ICT and Physical Infrastructure / Instrumentation	Library advisory committee is constituted for the smooth function of library. it also acts upon the feedback received from the students. Up gradation of computer system and software is made time to time.The college has adequate infrastructural facilities to run the programme.
Research and Development	The faculty members are encouraged to gear up the research activity. The faculty members are encouraged to enhance professional competencies by attending orientation, refresher courses and short term courses. The faculties are also encouraged to attend conferences, workshops and paper presentation and publication. Librarian of our college Mr. R.G. Bobade also submitted Ph.D. Thesis to SGBAU, Amravati
Examination and Evaluation	The college examination committee conducts college examination. The schedule of examination and evaluation methods of college and university examination is explained to the students. Continuous evaluation through unit test, home assignments and common test are carried out throughout the academic session. Paper sets of various examinations are available in the library for the students
Teaching and Learning	The annual plan is prepared by the institution. Strategies for Teaching And Learning are adopted to bring in qualitative enhancement. Information regarding academic calendar is given at

	the beginning of session to staff and students and work accordingly Similarly "Mentor-Mentee System" is involved in the mentoring of students by the teachers. Apart from Teaching -Learning, students motivated and guided to take part in co- curricular, cultural, and extracurricular and extension activities
Curriculum Development	The syllabus prescribed by Sant Gadge Baba Amravati University Amravati is followed by the college .

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	IQA Cell ensures the policy of ecorrespondence in the context of its strategy plans, decisions notices for all stakeholders. The college has made mandatory for all the Departments, Committees Cells to submit their planning, reports any kind of writeup in soft formats only.
Administration	Administration For effective environment friendly administration, The college campus is WiFi enabled. The college has procured automation software. This automation software has separate modules for different administrative tasks like admission, scholarships, account finances, pay roll and other support services. Besides this, the college has installed 04 CCTV Cameras for surveillance. The college campus is WiFi enabled. The Principal have access to any kind of administrative information.The college updates central stock book in soft format.
Finance and Accounts	The College office maintned finance and accounts. The reports regarding Receipt payment, Daybook, Ledger etc. are generated by the system. It is maintained by Head clerk who acts as an Accountant also. Head clerk is responsible for the preparation of draft accounts to be audited. After consultation of Principal, he submits draft account statements to Auditor appointed by the Management.
Student Admission and Support	The admission committee ensure transparency in the admission process. The college provides an annually updated College prospectus containing information regarding the courses available in the college and their

	intake capacities along with other information relating to the admission process. Students are admitted strictly according to University / State Government rules.
Examination	. The college examination committee conducts college examination. The schedule of examination and evaluation methods of college and university examination is explained to the students. Continuous evaluation through unit test, home assignments and common test are carried out throughout the academic session. Paper sets of various examinations are available in the library for the students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	ICT Training	Nil	Nil	13/03/2019	9	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes	1	29/10/2018	03/11/2018	6
Orientation Programme	1	02/07/2018	31/07/2018	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Provident Fund 2. Group Insurance. 3. Loan facility up to 10 lakhs through Credit cooperative Society. 4. Emergency loan of Rs. 20000/in addition to regular loan. 5. Insurance cover of Rs. 1 lakh to credit loan. 6. Faculty development programme. 7. Medical reimbursement 8. Purchase of various items on credit through Student consumer store. 9. Study leave. 10. Liberty to attend conferences and publish papers</p>	<p>Provident Fund 2. Group Insurance. 3. Loan facility up to 5 lakhs through Credit cooperative Society. 4. Emergency loan of Rs. 20000/in addition to regular loan. 5. Insurance cover of Rs. 1 lakh to credit loan. 6. Medical reimbursement 7. Purchase of various items on credit through Student consumer store.</p>	<p>Various GOI scholarships including minority, physically challenged and Exservicemen 2. Book Bank facility 3. Career Counselling Cell 4. Internet facility through Cell 5. Grievance Redressal Cell 6. Students' consumer store 7. Extraguidance to meritorious students 8. Students' Safety insurance 9. Extra books for needy as well as meritorious student 10. Teacher Guardian Committee</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The Institution conducts the external financial audit regularly. For this external financial audit the Institution hires the services of the government approved Chartered Accountant. After the end of the financial year, all the data in support of the claims made by the Institution regarding financial matter is provided to the office of the Chartered Accountant.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

1310

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	No	Null	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Institution established the Parent Teacher Association and organized a Parent Meet to discuss the issues of their wards and sought feedback from parents on curriculum.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiation of Feedback of Curriculum 2. Departmental Audit, 3. Formation of Training and Placement Cell.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Evaluation of Teacher by Students	01/02/2019	01/02/2019	30/03/2019	55

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
workshop on women empowerment	21/08/2018	21/08/2018	40	22
workshop on women empowerment	05/10/2018	05/10/2018	25	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille	No	Nil

Software/facilities		
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	15/08/2018	1	Eco-friendly Cloth bag making Programme	Making Cloth Bag	35
Nil	Nil	2	18/12/2018	8	Distribution of cloth to below poverty level people	Cloth Distribution Programme	55
Nil	Nil	1	25/07/2018	1	Voter Awareness Programme	Rally Organization Street play	60
Nil	Nil	1	27/07/2018	1	Tree Plantation Programme	Tree Plantation At Wai Khurd with collaboration Revenue Dept. warud	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	27/11/2011	Janata Shikashan Santha Shendurjanaghat prepared and passed CODE OF CONDUCT, UTIES AND RESPONSIBILITIES OF THE

EMPLOYEES, 2002 under resolution 13 in its meeting held on 27/11/2011. It's mandatory to all the employees of Dr. Shyamaprasad Mukherjee Arts College, Shendurjanaghat to abide by and follow the code of conduct approved by parent society. This code of conduct brought to the notice of all the employees and they are apprised about their duties and responsibilities as specified in the above mentioned document. Principal, and head of the departments ensure that the code of conduct be followed by all the employees.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Spiritual Power Enhansment Programme	06/09/2018	06/09/2018	85
Rally organized /Gandhi Jayanti	02/10/2018	02/10/2018	60
Superstition Awareness Programme	12/01/2019	12/01/2019	100
Human Organ Donation Awareness Programme	29/12/2018	29/12/2018	100
Veterinary Diagnosis Programme	12/12/2018	12/12/2018	100
Cloth Donation Programme	18/09/2018	18/09/2018	100
Dr. Shyamaprasad Mukherjee Jayanti	06/07/2018	06/07/2018	140
Savitribai Fule Jayanti	03/01/2019	03/01/2019	160
Birth Anniversary of Dr. Babasaheb Ambedkar	14/04/2019	14/04/2019	145
Dr. S.R. Ranganathan Birth Anniversary	09/08/2018	09/08/2018	40

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. World Water Day organised by Geography Dept , Water Conservation Week 22/03/2019
2. Wildlife Resources Week organised by Geography Dept. 01/10/2018-07/10/2018
3. Home-economics department of the college introduce Paper and Cloth bag making programme 15/08/2018
4. Tree Plantation Programme 10/07/2018
5. Swachya Bharat Abhiyan Pandharawada 01/08/2018 to 15/08/2018

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Eco-friendly programme Home-economics department of the college introduce bag making programme (papers and cloth) for female student to encourage them for self-employment and to inculcate the importance of Eco-Friendly atmosphere among them. Department conducted the training programme for girls' students under Learn and Earn scheme, almost 25 female students where participate in the program. They are specially trained to stitch clothes bags on the occasion of Independence Day. Student arrange stall to sale the bags in college campus and they sold about 100 and above bags and earn satisfactory amount. It is the great achievement of students.
2. Distribution of Uniform Books and Cycle to Needed Students Dr Shyamaprasad Mukherjee Arts College Shendurjana Ghat has started Tutor Word System last year in the college to remove the problems enhance the educational qualities of students. Tutor Word System specially encourage those students who come from tribal area and economically background classes. On 18th September 2018 organized programme under tutor what system where uniforms, notebooks and textbooks of Syllabi are distributed to poor and needy students of the college in view to encourage them for higher education. Hon'ble Principal Dr. R. N. Fulari handed over bicycle to Deepali Athanere (B.A. I) who comes from tribal area where no means of tribal transportation is available. On this occasion Hon'ble President Jagdishbhou Kale, Hon'ble Secretary Mohan Ganorkar and all Board of Director Janata Education Society were present and admired this activity of college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://smcollegesheghat.in/best%20practices%202018-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dr. Shyamaprasad Mukherjee Arts College, Shendurjanaghat has completed 23 years of its existence by promoting excellence in the field of education. This Institution has earned its reputation for being a premier Institution in the State which is well known for academics, sports and other extra- curricular activities. The College was awarded B Grade in September, 2005 and B Grade with CGPA score of 2.14 in November , 2017. College has a set of high values and standards for the improvement of community living. The rural area where a higher education institution of this magnitude can contribute greatly towards local development and promotion of the rural public. The college has at all times shown willingness to adopt new dealings for the enrichment of values among faculty members and students in order to make them better residents. The College encourages its faculty and students to participate in seminars and conferences and promote a holistic teaching-learning environment. They are further facilitated by our infrastructural facilities including four fully functional computer labs, well-stocked computerized library and an auditorium equipped with multi-media facility. In order to improve IT infrastructure and teaching methodology. The purpose of value education is the development of the personality of the student.

Provide the weblink of the institution

<http://smcollegesheghat.in/about.html>

8.Future Plans of Actions for Next Academic Year

• Lecture series will be organised in the memories of founders members of Janta Education Society by the institution. • ` Marathi Bhasha Diwas ` (Marathi Language Day) will be organised by the Marathi Department. • Guest lecture by the language expert will be organised on ` Importance Of Communication In English ` by the department of English. • Planning is made to visit of students to Bank of Maharashtra Taj Fruit Company by Dept. of Economics. Guest Lecture on `Indian Economy` will be organised by the same Dept. • "Geography Day" will be organised on 14 Jan. 2020 to enhance the knowledge of students regarding natural Geographical Activities by the Department of Geography. • The Dept. of Political Science is planning to arrange' Sanvidhan Din' , `Mahaparinirvan Din`, ` Voters Awareness Programe` in a next academic session. • Home Economics Department will Celebrate' World Nutrition Day' similarly `Group Projects` of girls students will be organised by the Dept. Home Economics. • Celebration of `International Yoga Day` , ` Intramural , University Level Sports Competition will be organised by the department of sports. Similarly students for Kho-Kho, Kabbadi, Volley Ball, Cross Country, Athletics, Taekwondo will be trained for university level Competition . • We are planning to provide Reading room with reference Book, Journals in a Library. • We wish to provide Audio Visual Facility in the girls common room. • Provision of watchman and up-gradation of CCTV surveillance will be made available for the sefty and security purpose of the institution. • Planning is made to purchase new computers and printers for faster administrative work. • Opportunities will be given by NSS Unit to the students of Institution to participate in Debate Competition, Quiz Competition Different State and National level Special Camps conducted by various universities and affiliated colleges.